

**REGULAR BOARD MEETING
BOARD OF TRUSTEES
LASSEN UNION HIGH SCHOOL DISTRICT
Meeting & Training Center
814 Cottage Street
Susanville, CA 96130
November 8, 2011
Call to Order 6:00 pm
Closed Session 6:05 pm
Open Session 7:00pm**

AGENDA

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Todd Cutler, Ed.D., Superintendent, 55 Weatherlow St. Susanville, CA, at (530) 257-5134, between the hours of 8:00 a.m. and 4:30 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Lassen Union High School District Office located at 55 S. Weatherlow Street, Susanville, CA.

1.0 ORGANIZATIONAL ITEMS

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call/Record of Attendance

1.4 Action on Minutes – Regular Board Meeting, September 20, 2011[\[LINK\]](#), Regular Board Meeting, October 11, 2011[\[LINK\]](#)

2.0 COMMUNICATIONS/INFORMATION

2.1 Public-Input – During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

3.0 EXECUTIVE SESSION

Pursuant to Government Code Section 54957 and 54957(a) to consider assignment, appointment, employment, dismissal, release, and evaluation of

performance of public employees; pursuant to Government Code Section 54956.9. Pursuant to Government Code Section 54957, meet with lead negotiator, Dr. Todd Cutler, on collective bargaining issues with represented and unrepresented classified and certificated employee groups.

- 3.1 Public Employee Discipline, Dismissal, Complaint**
- 3.2 Personnel Assignment Order No. 2011/12 #7-**
PUBLIC EMPLOYEE APPOINTMENT/ EMPLOYMENT
(Executive session authorized by Gov. Code section 54957(b)(1))
Employment and/or Re-employment of staff in the following classifications or titles: Security/Utility, Student Services Support Specialist, Certificated Teaching Staff, Coaches
- 3.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: 87 S. Weatherlow Street, Susanville, CA 96130
Agency negotiator: Todd Cutler, Ed.D., Brett Mitchell, Debbie Fry, Linda White
Negotiating parties: Lassen Union High School District and Tri Counties Bank
Under negotiation: Price and Terms
- 3.4 Negotiations – LTA, CSEA, Unrepresented Management**
- 4.0 OPEN SESSION**

The Board will announce any reportable action taken during closed session.
- 5.0 COMMUNICATIONS/INFORMATION**
 - 5.1 Public-Input** – *During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
 - 5.2 Recognition** – *Dr. Cutler and the Board may recognize students, staff and members of the community for their efforts, achievements, and generosity.*
 - 5.3 PTSA Representatives** – *Representative officers from the Parent Teacher Student Association may report on activities.*
 - 5.4 ASB Representatives** – *Representative officers from the Associated Student Body may report on activities.*

6.0 **INFORMATION/ BOARD MEMBER REPORTS**

- 6.1 **Board Member Reports** – *The Board members may give a brief update of their board activities.*
- 6.2 **Board Self Evaluation** – *The Board may review the compiled results of their self evaluation documents. [\[LINK\]](#)*

7.0 **STAFF REPORTS**

- 7.1 **LTA and CSEA Representatives** – *Representative officers from Lassen Teachers' Association and Classified School Employees' Association may report on activities.*
- 7.2 **Principal/Management Reports**–
- Tom Ready, Principal, may provide a brief report on school activities, including; curriculum, instruction, professional development, etc.*
- Brett Mitchell, Director of Operations & Student Services, may provide a brief report on activities within his purview; athletics, safety, discipline, transportation, and facilities.*
- Debbie Fry, Director of Business Services & Personnel, may provide a brief report on fiscal and personnel matters.*
- 7.3 **Superintendent Report** – *The Superintendent may give a brief report.*

8.0 **CONSENT AGENDA**

- 8.1 **Warrants and Payroll** - *Board approval is requested for Commercial Warrants and District Payroll. [\[LINK\]](#)*
- 8.2 **American Indian Heritage Month** – *Board approval is requested to approve November as American Indian Heritage Month. [\[LINK\]](#)*
- 8.3 **Midterm Graduates** - *Board approval is requested to award diplomas to mid-term graduates. [\[LINK\]](#)*
- 8.4 **Williams Complaints** - *Board approval is requested for the Quarterly Report on Williams Uniform Complaints (Education Code 35186) [\[LINK\]](#)*
- 8.5 **Donation** – *Board approval is requested to accept a Partnership in Education donation.*
- 8.6 **Field Trips** - *Board approval is requested for field trips [\[LINK\]](#)*

- 8.7 **Copier Contract Lease/Purchase** - Board approval is requested to renew the contract for service with Ray Morgan which includes the buy-out of leased copiers [\[LINK\]](#)
- 8.8 **Job Description** - Board approval is requested for the revised Principal job description [\[LINK\]](#)
- 8.9 **Surplus** - Board approval is requested to declare unused/outdated items as surplus [\[LINK\]](#)

9.0 **GENERAL AGENDA**

- 9.1 **Annual Notification of Organizational Meeting** – Pursuant to Educational Code 35143 requirement, the Board must designate the date for the Annual Organizational Meeting between December 2nd and December 17th [\[LINK\]](#)
- 9.2 **21st Century Grant** – The Board will consider approval to apply for a 21st Century Grant. [\[LINK\]](#)
- 9.3 **Consolidation Report** – Discussion regarding the School Services of California consolidation report. [\[LINK\]](#)
- 9.4 **Student Academic Recognition** – Discussion regarding the Board’s interest in options for student recognition such as; top students, valedictorian, etc.
- 9.5 **Future Facilities** – Discussion regarding the need to provide students with appropriate facilities to ensure the best learning environment.
- 9.6 **Property Purchase** – The Board will consider entering an escrow agreement for the purchase of real property and related signatory authority. [\[LINK\]](#)

10.0 **BOARD POLICIES**

- 10.1 **First Reading** - The Board will conduct a **first reading** of revised Board Policy #3550 Food Service/Child Nutrition Program and proposed Administrative Regulation #3550 Food Service/Child Nutrition Program [\[LINK1\]](#) [\[LINK2\]](#)
- 10.2 **First Reading** - The Board will conduct a **first reading** of revised Board Policy and Administrative Regulation #6250 Education for English Language Learners [\[LINK\]](#)
- 10.3 **Second Reading** - The Board will conduct a **second reading and possible approval** of revised policy #5135 Drug Testing of Students [\[LINK\]](#)

10.4 Second Reading - *The Board will conduct a second reading and possible approval of revised policy #3516 Integrated Pest Management [\[LINK\]](#) [\[LINK2\]](#)*

11.0 MEETING CLOSURE

11.1 Agenda Items – *The board may request items to be placed on future agendas.*

11.2 Adjournment

Next Board Meeting –

<i>Special Meeting</i>	<i>November 29, 2011 at 6:30pm (tentative)</i>
<i>Regular Meeting</i>	<i>December 13, 2011 at 6:30pm</i>