

**REGULAR BOARD MEETING
BOARD OF TRUSTEES
LASSEN UNION HIGH SCHOOL DISTRICT
Meeting & Training Center
814 Cottage Street
Susanville, CA 96130
December 13, 2011
Holiday Open House 4:30pm – 6:30pm
Call to Order 6:30 pm
Closed Session 6:35 pm
Open Session 7:00pm**

AGENDA

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Todd Cutler, Ed.D., Superintendent, 55 Weatherlow St. Susanville, CA, at (530) 257-5134, between the hours of 8:00 a.m. and 4:30 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Lassen Union High School District Office located at 55 S. Weatherlow Street, Susanville, CA.

1.0 ORGANIZATIONAL ITEMS

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call/Record of Attendance

1.4 Action on Minutes – Regular Board Meeting, November 8, 2011 [\[LINK\]](#), Special Board Meeting, November 29, 2011 [\[LINK\]](#), Special Board Meeting, December 5, 2011 [\[LINK\]](#)

2.0 COMMUNICATIONS/INFORMATION

2.1 Public-Input – During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

3.0 EXECUTIVE SESSION

Pursuant to Government Code Section 54957 and 54957(a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance of public employees; pursuant to Government Code Section 54956.9.

Pursuant to Government Code Section 54957, meet with lead negotiator, Dr. Todd Cutler, on collective bargaining issues with represented and unrepresented classified and certificated employee groups.

3.1 Personnel Assignment Order No. 2011/12 #9-
PUBLIC EMPLOYEE APPOINTMENT/ EMPLOYMENT
(Executive session authorized by Gov. Code section 54957(b)(1))
Employment and/or Re-employment of staff in the following classifications or titles: Certificated Teaching Staff, Coaches

3.2 Negotiations – *Unrepresented Management, CSEA*

4.0 OPEN SESSION

The Board will announce any reportable action taken during closed session.

5.0 COMMUNICATIONS/INFORMATION

5.1 Public-Input – *During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*

5.2 Recognition – *Dr. Cutler and the Board may recognize students, staff and members of the community for their efforts, achievements, and generosity.*

5.3 PTSA Representatives – *Representative officers from the Parent Teacher Student Association may report on activities.*

5.4 ASB Representatives – *Representative officers from the Associated Student Body may report on activities.*

5.5 Public Hearing – Government Code 3547.5, California Code of Regulations, Title V Section 15449 – Public Disclosure of Collective Bargaining Agreement.

A Public Hearing will be held to allow the opportunity for the Public to make comments regarding the public disclosure documents specifically related to collective bargaining with Unrepresented Management [\[LINK\]](#)

5.6 Presentation & Discussion – *Greg Isom from Isom Advisors will make a presentation regarding funding options for future facilities. [\[LINK\]](#)*

6.0 INFORMATION/ BOARD MEMBER REPORTS

6.1 Board Member Reports – *The Board members may give a brief update of their board activities.*

- 6.2 **Board Self Evaluation** – *The Board may review the compiled results of their self evaluation documents. [\[LINK\]](#)*

7.0 **STAFF REPORTS**

- 7.1 **LTA and CSEA Representatives** – *Representative officers from Lassen Teachers' Association and Classified School Employees' Association may report on activities.*

7.2 **Principal/Management Reports**–

Tom Ready, Principal, may provide a brief report on school activities, including; curriculum, instruction, professional development, etc.

Brett Mitchell, Director of Operations & Student Services, may provide a brief report on activities within his purview; athletics, safety, discipline, transportation, and facilities.

Debbie Fry, Director of Business Services & Personnel, may provide a brief report on fiscal and personnel matters.

- 7.3 **Superintendent Report** – *The Superintendent may give a brief report.*

8.0 **CONSENT AGENDA**

- 8.1 **Warrants and Payroll** - *Board approval is requested for Commercial Warrants and District Payroll. [\[LINK\]](#)*
- 8.2 **ASB Fundraisers** – *Board approval is requested for student fund raising activities. [\[LINK\]](#)*
- 8.3 **Agreement** – *Board approval is requested for the agreement with Unrepresented Management [\[LINK\]](#)*
- 8.4 **Board Meeting Dates** – *Board approval is requested to establish meeting dates for 2012. [\[LINK\]](#)*
- 8.5 **Contract** - *Board approval is requested for the Master Agreement of Services Contract with the Lassen County Office of Education [\[LINK\]](#)*
- 8.6 **Developer Fee Report** – *Board approval is requested to accept the developer fee report. [\[LINK\]](#)*
- 8.7 **Donation** – *Board approval is requested to accept donations. [\[LINK\]](#)*
- 8.8 **Field Trips** - *Board approval is requested for field trips which may include out of state travel [\[LINK\]](#)*

8.9 Job Description – Board approval is requested for a revised job description for Specialized Health Assistant. [\[LINK\]](#)

9.0 GENERAL AGENDA

9.1 Architects – The board will be presented with the names of architectural firms selected as the finalists to work with the district on future facilities needs. Final interviews will be scheduled for January, 2012.

9.2 First Interim Report – The Board will consider approval of the First Interim Report as presented by Debbie Fry, Chief Business Officer, on the 2011/12 budget. [\[LINK1\]](#) [\[LINK2\]](#)

9.3 Audit Report – Board approval is requested to accept the 2010/11 Audit Report prepared by Matson & Isom. [\[LINK\]](#)

10.0 BOARD POLICIES

10.1 Second Reading - The Board will conduct a **second reading and possible approval** of revised Board Policy #3550 Food Service/Child Nutrition Program and proposed Administrative Regulation #3550 Food Service/Child Nutrition Program [\[LINK1\]](#) [\[LINK2\]](#)

10.2 Third Reading - The Board will conduct a **third reading and possible approval** of revised policy #5135 Drug Testing of Students [\[LINK\]](#)

11.0 ORGANIZATIONAL MEETING/ELECTION OF OFFICERS

11.1 Election of President

11.2 Election of Vice President

11.3 Election of Clerk

11.4 Appointment of Secretary

11.5 Elect member to serve as representative for purpose of electing members to the County Committee on School District Organization.

12.0 MEETING CLOSURE

12.1 Agenda Items – The board may request items to be placed on future agendas.

12.2 Adjournment

Next Board Meeting –

Regular Meeting January 10, 2012 at 6:30pm