

**REGULAR BOARD MEETING
BOARD OF TRUSTEES
LASSEN UNION HIGH SCHOOL DISTRICT
Diamond Mountain Charter High School
1000 Main Street
Susanville, CA 96130
August 9, 2011
Call to Order 6:30 pm
Closed Session 6:35 pm
Open Session 6:45pm**

AGENDA

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Todd Cutler, Ed.D., Superintendent, 55 Weatherlow St. Susanville, CA, at (530) 257-5134, between the hours of 8:00 a.m. and 4:30 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Lassen Union High School District Office located at 55 S. Weatherlow Street, Susanville, CA.

1.0 ORGANIZATIONAL ITEMS

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Action on Minutes – Regular Board Meeting, June 28, 2011(Rescheduled from 6/14/11) [\[LINK\]](#)

2.0 COMMUNICATIONS/INFORMATION

2.1 Public-Input – During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session or organizational meeting agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.

3.0 EXECUTIVE SESSION

Pursuant to Government Code Section 54957 and 54957(a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance of public employees; pursuant to Government Code Section 54956.9.

Pursuant to Government Code Section 54957, meet with lead negotiator, Dr. Todd Cutler, on collective bargaining issues with represented and unrepresented classified and certificated employee groups.

3.1 Personnel Assignment Order No. 2011/12 #1-
PUBLIC EMPLOYEE APPOINTMENT/ EMPLOYMENT
(Executive session authorized by Gov. Code section 54957(b)(1))
Employment and/or Re-employment of staff in the following classifications or titles: Certificated Teachers, Extra-Curricular, Classified, Coaches

3.2 Negotiations – *LTA, CSEA, Unrepresented Management*

4.0 OPEN SESSION

The Board will announce any reportable action taken during closed session.

5.0 COMMUNICATIONS/INFORMATION

5.1 Public-Input – *During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*

5.2 Staff Recognition – *Dr. Cutler and the Board may recognize staff.*

5.3 PTSA Representatives – *Representative officers from the Parent Teacher Student Association may report on activities.*

5.4 ASB Representatives – *Representative officers from the Associated Student Body may report on activities.*

6.0 INFORMATION/ BOARD MEMBER REPORTS

6.1 Board Member Reports – *The Board members may give a brief update of their board activities.*

6.2 Board Self Evaluation – *The Board will review and consider a document which may be used for self evaluation purposes. [\[LINK\]](#)*

7.0 STAFF REPORTS

7.1 LTA and CSEA Representatives – *Representative officers from Lassen Teachers' Association and Classified School Employees' Association may report on activities.*

7.2 Principal/Management Reports

Tom Ready, Principal, may provide a brief report on school activities, including; curriculum, instruction, professional development, etc.

Brett Mitchell, Director of Operations & Student Services, may provide a brief report on activities within his purview; athletics, safety, discipline, transportation, and facilities.

Debbie Fry, Director of Business Services & Personnel, may provide a brief report on fiscal and personnel matters.

7.3 Superintendent Report – *The Superintendent may give a brief report.*

7.4 Learning Management System Presentation – *There will be a brief presentation and discussion.*

7.5 Diamond Mountain Charter High School – *There will be a brief report regarding instruction at DMCHS for the 2011/2012 school year.*

8.0 CONSENT AGENDA

8.1 Warrants and Payroll - *Board approval is requested for Commercial Warrants and District Payroll. [\[LINK\]](#)*

8.2 ASB Fundraisers – *Board approval is requested for student fund raising activities. [\[LINK\]](#)*

8.3 Williams Complaint Summary – *Board approval is requested for the quarterly Williams Complaint Summaries. [\[LINK1\]](#) [\[LINK2\]](#)*

8.4 Field Trip – *Board approval is requested for a field trip. [\[LINK\]](#)*

8.5 Reimbursement Claim – *Board approval is requested to reimburse a bill for towing. [\[LINK\]](#)*

8.6 Contract – *Board approval is requested for a copier/printer contract with Forest Office Equipment. [\[LINK\]](#)*

9.0 GENERAL AGENDA

9.1 Facilities – *Discussion of facilities, use of facilities, and related matters. [\[LINK\]](#)*

- 9.2 **Annual Statement of Need** – *The District administration recommends approval of a declaration of need for substitute teachers. [\[LINK1\]](#)
[\[LINK2\]](#)*
- 9.3 **CBEST Waivers** – *Board approval is requested for annual CBEST waivers. [\[LINK\]](#)*
- 9.4 **Declaration of Need for Fully Qualified Educators** - *The Board will consider adoption of this form to allow teachers to be eligible for an emergency CLAD permit if necessary. [\[LINK\]](#)*
- 9.5 **Community Day School** – *The District administration recommends approval to re-open the Lassen Community Day School due to the closure of county educational programs.*

10.0 **BOARD POLICIES**

- 10.1 **Second Reading** - *The Board will conduct a **second reading and possible approval** of revised Board Policy and Administrative Regulation #5152 Administering Medication. [\[LINK\]](#)*

11.0 **MEETING CLOSURE**

- 11.1 **Agenda Items** – *The board may request items to be placed on future agendas.*
- 11.2 **Adjournment**

Next Board Meeting –
September 13, 2011 at 6:30pm