

**REGULAR BOARD MEETING
LASSEN UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

1000 Main Street
Susanville, CA 96130

April 5, 2011
6:30 pm

APPROVED MINUTES

CALL TO ORDER: The open session was called to order by President Charles Spence at 6:31 pm.

BOARD MEMBERS

PRESENT: President Charles Spence, Vice President Ken Theobald, Clerk Hal Meadows MD, Trustee Connie Herman, and Trustee Skip Jones

BOARD MEMBERS

ABSENT/TARDY: Trustee Jones left after 9.1 due to his need to travel.

OTHERS PRESENT:

Jeanine Thibeau, Alek Gorohoff, James Melander, Jordon Guess, Rylie Egan, Stephen Bertotti, Dawn Egan, Marissa Russell, Sandy Pudlicki, Natasha Amero, Timmy Knecht, Garrison Collier, Cody Zaengle, Rob Stading, Holly Stading, Travis Stading, Kevin Jones, Carlin Hagen, Tom Ready, Debbie Fry, Ruth Ellis, Lisa Cavin, and Dr. Todd Cutler.

PLEDGE OF

ALLEGIANCE: The flag salute was led by President Charles Spence.

ACTION ON MINUTES: MSCU (Jones/Herman) to approve the minutes of the Regular Board Meeting March 8, 2011

1.4 MSCU (Meadows/Herman) to elect Vice President Theobald to serve as the representative for the purpose of electing members to the County Committee on School District Organization.

**The information provided below is not a word for word transcript of the meeting, but a summary of events and statements.*

2.0 COMMUNICATIONS/INFORMATION

2.1 Public Input – *During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question*

regarding matters related to items on the closed session agenda. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. **None.**

3.0 EXECUTIVE SESSION

At 6:33 pm, the Board adjourned into closed session. *The Board may meet in closed session pursuant to Government Code Section 54957, meet with lead negotiator, Dr. Todd Cutler, on collective bargaining issues with classified and certificated employee groups; pursuant to Government Code Section 54957 and 54957(a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance of public employees; pursuant to Government Code Section 54956.9.* The Board reconvened at 7:08pm to open session.

3.1 **Personnel Assignment Order No. 2010/11 #111**- MSCU(Theobald/Jones) to Approve the personnel assignment order

1. **Classified**

Employment

Sheri Hagen

Indian Education Coordinator
Effective April 6, 2011

Resignation

Sunny Base

Asst. Food Svc. Supervisor
Effective March 21, 2011

Josie Mallery

Food Service Worker
Effective March 25, 2011

Retirement

Marsha Smith

Effective June 30, 2011

3.2 **Labor Negotiations** – No reportable action

3.3 **Superintendent Evaluation** – No reportable action

4.0 **OPEN SESSION** – Reportable action taken during closed session was disclosed (see agenda items for details)

5.0 COMMUNICATIONS/INFORMATION/REPORTS

5.1 **Public Input** - During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding any item on the special meeting agenda. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter. **None.**

5.2 **Staff & Student Recognition** – Dr. Cutler recognized Teacher Carlin Hagen as

well as his band and choir students/program. Timmy Knecht and Tyler Medders performed a jazz piece on the acoustic guitar. Dr. Cutler also recognized Coach Kevin Jones and the Girls Varsity Basketball Team.

- 5.3 **FBLA** – Teacher Dawn Egan and members of the FBLA class gave a brief presentation and thanked the Board for their continued support.
- 5.4 **PTSA Representatives** – Sandy Pudlicki gave an update on the improved relationship and communication with administration.
- 5.5 **ASB Representatives** – David Salem gave an update on recent and upcoming events and activities.
- 5.6 **Public Hearing – Government Code 3547.5, California Code of Regulations, Title V Section 15449 – Public Disclosure of Collective Bargaining Agreement.**

A Public Hearing was held to allow the opportunity for the Public to make comments regarding the public disclosure document specifically related to collective bargaining with Lassen Teachers Association for the 2010-11, 2011-12, and 2012-13 school years.

No comments received. Opened 7:28 Closed 7:29

6.0 INFORMATION/BOARD MEMBER REPORTS

- 6.1 **Board Member Reports** – Vice President Theobald reported that he has been appointed to the CSBA Delegate Assembly.

7.0 STAFF REPORTS

- 7.1 **LTA and CSEA Representatives** – None.
- 7.2 **Principal Reports** –

Principal Ready reported the following:

Art

The Art students are gearing up for a show at the Lassen Art Council Building. The plan is for an evening reception on April 12th for students and parents to show off their accomplishments.

Music

Both the Lassen High Band and Choir scored "Superior" ratings at last Thursday's Region 5 Music Festival. Superior is the highest honor given by the California Music Educators Association.

Drama

The Drama department will be producing the Spring Musical "Once Upon a Mattress" this weekend and next, running Thursday through Saturday each weekend. Tickets are \$8.00.

Auto

On March 22, the LTI students raced their Co2 cars and had a very fun-filled evening showcasing their cars to their families. Also we had about 8 8th graders who came in and built cars with our LTI staff and raced in their own bracket. They also had families with them so it was attended by over 75 people.

LTI

We had a business partnership meeting and had great feedback about our 11th grade mentoring program. Some LTI students have been offered jobs and the mentors are requesting more mentoring days each month because the students are doing such an amazing job.

Two advanced LTI auto students qualified for Ford/AAA Auto Skills Competition. Full ride scholarships to voc ed schools are available plus other prizes. Competition is held in the Bay Area.

Science

We received this note regarding LHS students working at the Science Fair: *Thank you for sending such an outstanding group of 22 students to help with the judging at Science Fair. All of the adult volunteers had great things to say about how responsible and knowledgeable the group was. They were awesome and represented themselves and the high school very well.*

Business Dept

We invited six Adv. Computer Operations students who recently passed all three of the IC3 certification tests, the industry approved basic Internet and computer competencies. These newly certificated students are Leann Baker, David Holcomb, Travis Stading, JP Speiker, Trish Moss, and Cristian Morgan

Senior project:

Senior projects were due on March 1 and we have a lot of amazing projects turned in this year. We are looking for judges again so if interested, please contact Christy Rose if interested. Panel presentations are May 2-4.

Native American support

Christy Rose attended the two day American Indian Conference at UNR and gained many ideas on supports for our Nat American students. She discovered a large selection of relevant novels, poems, and stories in our library to utilize these as a supplement to the English curriculum.

WASC

A team of seven teachers and administrators from all over Northern California arrived Sunday and are diligently working with staff and students to assess our entire program as described in our self-review. The exit report will be made Wednesday at 3:15 in the Library, and all Board members are invited to attend.

Professional Development

We continue to explore Mobi technology at Lassen High School as a part of our professional development program. Teachers are working with the clickers to conduct surveys, assess student learning, and diagnose individual student learning for immediate response in various classes across campus.

Principal Mitchell complimented the basketball program and reported on the awards banquets for basketball, softball, baseball, and wrestling. He also reported that the Alternative Education WASC review would be conducted Sunday through Wednesday of next week.

Chief Business Officer Debbie Fry presented a cashflow update reflecting three possible scenarios. She also reported that deferrals were increased and that the district is moving forward with obtaining a TRAN.

7.3 Superintendent Report – Dr. Cutler reported on the following items:

- LHS and DMCHS WASC visits
- Thanked Mr. Spence for attending both WASC receptions

8.0 CONSENT AGENDA – MSCU (Jones/Meadows) to approve the consent agenda items.

8.1 Warrants and Payroll – to approve Commercial Warrants and District Payroll.

8.2 Interdistrict Transfers - to approve Interdistrict Transfer Agreements

8.3 Field Trips – to approve field trips, some of which may require out of state travel.

8.4 Donation - to accept a donation from the Lassen High School Wrestling Boosters Club.

8.5 Contract - to approve the renewal of the contract with Matson & Isom for audit services.

8.6 ASB Fundraisers - to approve student fund raising activities.

8.7 Public Schools Proclamation – to approve recognizing May 3, 2011 as National Day of the Teacher.

8.8 Proclamation – Classified Employees – to approve a proclamation recognizing May 15, 2011 through May 21, 2011 as Classified School Employees Week.

8.9 Proclamation – Charter School Week – to approve a proclamation recognizing May 1, 2011 through May 7, 2011 as Charter School Week.

9.0 GENERAL AGENDA

9.1 Graduation – The Board discussed their expectations for the graduation ceremony and determined which trustee would represent the district at each of the graduation ceremonies.

9.2 Layoff of Classified Employee(s) – MSCU (Meadows/Herman) to approve Resolution #2010/2011-17

9.3 Fund Balance Resolution (GASB 54) – MSCU (Theobald/Meadows) to approve Resolution #2010/2011-18 addressing classification of fund balances as required by GASB 54.

- 9.4 Hiring Freeze - MSCU (Meadows/Herman)** to approve a hiring freeze for administrative and classified positions that are vacant or become vacant during the fiscal crisis. This action may or may not impact approved staffing ratios.

10.0 BOARD POLICIES

- 10.1 First Reading** - The Board will conducted a **first reading** of revised Series 9000, Bylaws of the Board.
- 10.2 First Reading** - The Board will conducted a **first reading** of revised Board Policy #6151 Online Courses.
- 10.3 First Reading** - The Board will conducted a **first reading** of revised Board Policy #3100 Budget and Administrative Regulation #3460 Financial Reports and Accountability.

10.0 MEETING CLOSURE

- 10.1 Agenda Items** – Requests were made to have presentations at future meetings regarding the Biology Field Trip.
- 10.2 Adjournment** – The meeting adjourned at 8:00 pm
- Regular Board Meeting – May 10, 2011 at 6:30pm